

Central London Office

Re-Occupation Policy Update

28/08/2020

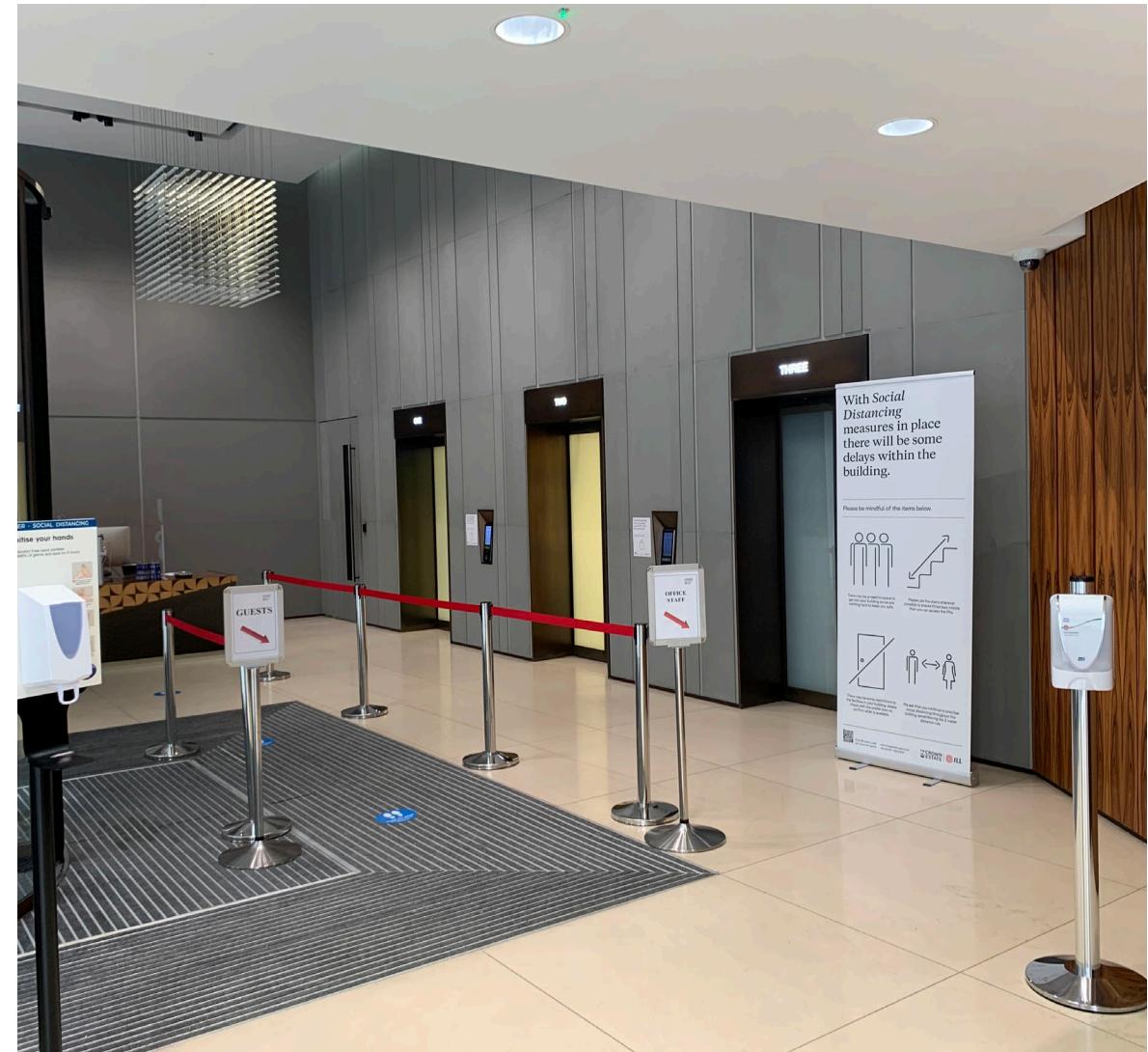
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The Physical return to your workplace

Following the latest government update on 22nd September 2020 we have continued to focus on making our building Covid – 19 secure for those who occupy them.

We have made some further changes to our building polices. From 28th September 2020 we will be advising all customers and guests wear a face mask within common areas such as receptions and entrances, stairs, corridors, lifts and shared facilities.

These changes have been implemented based upon reviewing the current government guidelines, combined with customer feedback. This document will provide a preview of the new signage that will be in place throughout the building.

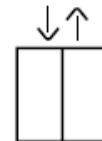


Building overview sign.

This sign will be located within building entrances, highlighting all the areas where a face mask should be worn.

This property is Covid - 19 secure.

Please wear a face mask in the following areas of this building.



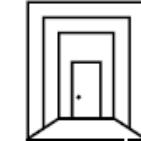
When using the lifts.



When using the stairs.



When using the facilities.



When using the corridors.



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Building entrance sign

This sign will be located at receptions and entrances, reminding customers to wear face masks upon entry.

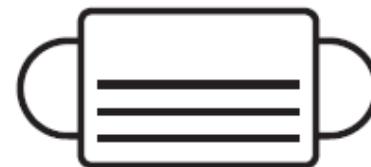
We would encourage customers to carry their own masks, however a stock will be held at reception for those who need them.

This property is Covid - 19 secure.

Please wear a face mask when entering the building.

If you do not have a face mask with you today please ask at the Reception desk, and we will be happy to provide one.

Thank you for your cooperation.



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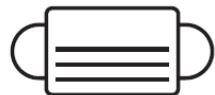
Communal area signs

These signs will be located in the communal areas of the building. We encourage customers and guests to wear face masks on stairs, in corridors and lifts, and in communal facilities including toilets, bike storage areas, showers and changing rooms.

This property is Covid - 19 secure.

Please wear a face mask when using this lift.

Thank you for your cooperation.



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This property is Covid - 19 secure.

Please wear a face mask when using the stairs.

Thank you for your cooperation.

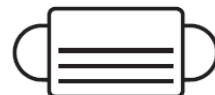


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This property is Covid - 19 secure.

Please wear a face mask when using the corridors.

Thank you for your cooperation.



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This property is Covid - 19 secure.

Please wear a face mask when using our facilities.

Thank you for your cooperation.



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1) Will the reception and security team be wearing face masks?

A: If reception and security teams are behind Perspex screens, then it has been agreed that masks do not need to be worn.

2) Do customers need to implement this new face mask policy within their own demise?

A: At present we are only requesting masks are worn within the communal areas of the building. Customers are still permitted to implement their own policies within their demises.

3) Now that masks will be worn in lifts will the capacity increase?

A: Social distancing rules still apply within the building, signage will still be in place indicating lift capacities.

4) Can customers use the signs within our demise?

A: JLL Customer Experience Team can provide you with signage if needed. Please reach out to them via TCE.customerexperience@eu.jll.com

